

Base
Dalhousie University
Transportation and Security Committee
TEAMS Meeting
May 17, 2022

- Attendees:** **P. Jones** – Sexton Campus Representative (Co-Chair)
J. MacIsaac – Assistant Director of Security Services
S. Spracklin – NSGEU (District #77)
K. D’Souza – Office of Sustainability
S. Huybers – DFA representative
DSU VP Finance
M. Hill – recording secretary
- Regrets:** **P. Coutts** – Assistant VP, Facilities Management
J. Aguinaga – Environmental Health & Safety
M. Burns - Director of Security Services –J.MacIsaac attending on Mr. Burns’ behalf
P. Bourgeois – Carleton Campus Rep
K. Siewrattan – DSU, Director of Operations
- Absent:** DPMG representative - TBD
Studley Campus Representative - TBD
AC Campus Representative TBD
NSGEU (District #99)
Senate Representative, Halifax Campus - TBD
Senate Representative, AC Campus – TBD

1. Call to Order

Teams – online - meeting called to order by Peter Jones at 10:05 am.

2. Approval of Minutes

The minutes from April 2022 was reviewed and approved.

3. Business arising from previous minutes:

There is nothing to report at this time.

4. Security Items

Mr. Jake MacIsaac is reporting on the following items on behalf of Mr. Burns’ absence:

Parking:

- HotSpot Implementation – The contract has been signed. The general parking permit setup for both faculty/staff and students is now underway, and the reserved lots/parkades and waitlists are being configured. There is ongoing work with the ITS department around authenticating using a Net ID.

Security Report:

- The Security department has significant vacancies (positions) that need to be filled. Hiring has been difficult as there is a lot of competition within the security industry. It is becoming more difficult to compete based on the hourly pay.
- Dalhousie University is ramping up preparations for convocation. Dalhousie is still requiring masks indoors. Some guests on campus may not be aware of the mask mandate, however security staff will be present to remind people and provide support.

5. Transportation

K. D'Souza reported on the following items:

- **E-Pass** – Registration started yesterday and will continue until June 6. So far there has been a decent uptake. The pass costs \$62.00 a month, as opposed to more than a hundred dollars a week for gas.

6. New Business

6.1 New Parking Rates for 2022-2023 – Financial Statement Presentation by FM Finance David MacDonald:

David MacDonald (Facilities Management Finance Manager) presented the parking permit financial statement for fiscal year-end March 31, 2022.

- Revenue has gone up compared to last year (2020-2021) due to the slow return of staff and students to campus.
- Maintenance has been consistent this year.
- Salary expenses have increased this year due to additional/new staff members.
- Snow clearing is down this year compared to last year, due to the mild winter. Snow clearing expenses vary depending on snowfall amounts, however over the past few years we have had mild winters. To contrast this with past years, looking back at 2015, there was very heavy snow causing us to go over budget.
- Repair and maintenance costs are up this year.

Overall, there is an \$8,000 loss in parking revenue for this fiscal year compared to last year. Based on the DFA collective agreement's IMC (Income Management Change) for 2022-2023, the increase in parking rates are capped at 1.25. The increase will range from \$5 to \$25. If the increase is larger than the IMC, an increase proposal should be sent to the Association-Board Committee for a final decision. During the next scheduled meeting in June, members will be voting on this, and a recommendation will be sent to the VP of Finance for approval.

7. Adjournment – meeting was adjourned at 10:41am

The next scheduled meeting: June 21, 2022

Meeting will be done virtually through Teams meeting @10:00am.